



**Centreville**  
OSTEOPATHY

703-348-5300  
Centreville, Virginia  
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## OFFICE POLICIES

### FEES:

Please note the fee for in person and telehealth appointments is determined by the patient's age at the time of the visit. Increasing fees reflect the increasing complexity, and therefore time and resources necessary to care for patients as they age.

### PAYMENTS AND INSURANCE:

Payment by cash, check or credit card must be in full at the time of service. Credit card payments are processed automatically to the credit card on file. This office does not participate with any insurance provider, however patients are provided with a "superbill" (a form detailing medical treatment, diagnoses and charges) for each visit which you can submit to your insurance company for reimbursement, typically as an out-of-network provider. Your insurance company may not reimburse for part or all of the physician's services. Insurance coverage varies widely between plans and insurers, so check with your plan administrator about any questions on coverage.

### APPOINTMENT CANCELLATION, RESCHEDULES, AND NO SHOWS (MISSED APPOINTMENTS):

48 hours notice is required to reschedule or cancel an appointment. If you cannot make your appointment, please give 48 hours notice so that another patient may have the opportunity to be seen. Requests to cancel or reschedule appointments can be made through the patient portal, by phone or email (all 3 methods accept after hours cancellations that satisfy the 48 hour cancellation policy). Appointments cancelled/rescheduled with less than 48 hours notice as well as missed appointments (no shows), will result in a charge in the full amount of the appointment fee to the credit card on file.